



General information

The Teachers Registration Board of South Australia (the Board) is established pursuant to the *Teachers Registration and Standards Act 2004* (the Act) and *Teachers Registration and Standards Regulations 2016* (the Regulations). The Act and the Regulations can be accessed via the Board's website: <https://www.trb.sa.edu.au/legislation>.

The object of the Act is to regulate the teaching profession in South Australia.

Pursuant to Section 20 (1) of the Act it is an offence to undertake employment as a teacher, principal or director at a school or prescribed service or provide primary or secondary education unless you are registered. (Maximum penalty \$5,000)

An application for teacher registration must be made in the manner and form prescribed by legislation or approved by the Board.

Please note:

- An application must be submitted in person or by mail.

Post:

Teachers Registration Board of South Australia
PO Box 3649
RUNDLE MALL SA 5000

OR

In person:

Teachers Registration Board of South Australia
Level 6, 70 Pirie Street
ADELAIDE SA 5000

- Applications submitted by email will not be accepted.
- An incomplete application will not be accepted and will be returned to you.

Additional documentation or information

The Board may require additional documentation or information. All documentation supplied in support of your application must be the **original** or a **certified copy**. Refer to the section 'Certification of Documents' for more information.



This paperclip symbol is used to indicate when original or certified documentary evidence must be provided. All required documentary evidence must be supplied with the application form.

Overseas teaching qualifications

If you hold overseas teaching qualifications, you must have all of your qualifications formally assessed by the Board before submitting an application for registration as a teacher. You will need to complete a separate application form, '**Application for Assessment of Qualifications**', and wait until you have received an assessment report from the Board before applying for teacher registration. The **Application for Assessment of Qualifications form** can be downloaded from the Board's website at <http://www.trb.sa.edu.au/forms>

- **Certification of documents**

All required documents other than the original must be certified copies.

Copies of original documents must be certified as a true and correct copy of the original by the same Justice of the Peace. Each document submitted for certification must be a photocopy with the original document available for sighting at the time of certification. In some circumstances the Board may require presentation of an original document.

If all documents have not been correctly certified, the application will not be accepted and will be returned to you.

- **Proof of identity for teacher registration**

You must include a certified copy of both your full birth certificate and a document containing photographic identification (i.e. a passport or driver's licence). You are also required to include certified copies of all name changes (e.g. marriage certificate, decree nisi or deed poll). You will need additional documents to satisfy the Nationally Coordinated Criminal History Check minimum identity requirements (see Page 6) however you may also use the above documents to meet part of those ID requirements.

Please refer to the Application for Teacher Registration Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines if you would like further information on:

Section 1

Payment details

Section 2

Mandatory notification training requirement

Section 3

Qualification requirement

Section 4

Record of teaching service

Section 5

English language proficiency requirement

Section 6

Teaching appointment

Section 7

Declarations - fitness and propriety

Section 8

Statutory declaration

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Privacy statement

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Translation of documents into English

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Categories of registration

Section 12

Consent for Nationally Coordinated Criminal History Check

APPLICATION FOR TEACHER REGISTRATION



Please refer to the Application for Teacher Registration Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines

PERSONAL DETAILS

Title (Mr/Mrs/Ms/Dr/Other)

FULL NAME:

Family/Surname

Given Name(s)

Preferred Name: (for correspondence)



Attach a certified copy of your full birth certificate and a document containing photographic identification (i.e. passport or driver's licence).



Attach certified copies of evidence of all name changes e.g. marriage certificate, decree nisi, deed poll, etc. if applicable.

Do you identify as an Aboriginal or Torres Strait Islander? Yes No (please tick)

Address for correspondence (your postal address)

Telephone Mobile

Email

Pursuant to Section 28 (4) you must notify the Registrar within 28 days of any change of name or address. Maximum penalty \$1250, Expiation fee \$160.

Have you previously applied for teacher registration in South Australia? Yes No (please tick)

Do you have a current Department of Human Services (previously known as Department for Communities and Social Inclusion) Child Related Screening Clearance? Yes No (please tick)

If YES please provide the full name the clearance was issued in?

Date of Issue / /
Day Month Year

1. PAYMENT DETAILS

OFFICE USE ONLY

Registration No.

New Applicant

Expired Reg.

Refer to Section 1 of the Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines

An EFTPOS machine is available in the office reception until 4:00pm weekdays. We do not accept cash or electronic bank transfers. Payment will be processed at the time you submit your **complete** application.

Payment of fees can be made by either of the following: cheque money order

or, I authorise the Teachers Registration Board to draw on my Visa Mastercard

Signature: Expiry Date: /

Cardholder Name: Amount: \$

-----Your credit card number and CVV number will be securely destroyed once payment is taken.-----

Card number: CVV:

APPLICATION FOR TEACHER REGISTRATION

2. MANDATORY NOTIFICATION TRAINING REQUIREMENT

Refer to Section 2 of the Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines



Attach a certified copy of your certificate of completion for a 7-hour Mandatory Notification Training course (also known as Responding to Abuse & Neglect: Education and Care' (RAN) or 'Child Safe Environments: Reporting Abuse and Neglect' (CSE)).

3. QUALIFICATION REQUIREMENTS

Refer to Section 3 of the Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines

Name of Qualification	Name of Institution	State or Country	Length of Course (full-time equivalent)	Start Date (month/year)	Completion Date (month/year)



Final year students from Australian higher education institutions:

- students in their final semester of study must attach an unofficial transcript (statement of results so far) and
- provide a certified copy of final official transcripts for your undergraduate degree(s) (if applicable).

Other applicants:

- attach original or certified copies of official academic transcripts including evidence of completion/conferral date of the award.

If you have received your final official transcripts through My eEquals, please ensure that you:

- share the link to your transcript document to qualifications@trb.sa.edu.au
- set an expiry date of **at least 28 days** after the submission date of your application.

4. RECORD OF TEACHING SERVICE

Refer to Section 4 of the Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines

Do not include supervised teaching practice or any details relating to periods of paid or unpaid leave from employment

Position	School or institution	State or Country	Full-time or fraction per week	Date from (month/year)	Date to (month/year)

5. ENGLISH LANGUAGE PROFICIENCY REQUIREMENT

Refer to Section 5 of the Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines



Attach a certified copy of your English language proficiency test results (if applicable) and indicate which English language test you have completed in the boxes provided.

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6. TEACHING APPOINTMENT

Refer to Section 6 of the Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines

Have you been offered employment as a teacher in a school or prescribed service? Yes No

If you have answered YES:

Name of school/prescribed service

Expected date of commencement:

Day	Month	Year



Attach a certified copy of the written offer of employment from a school or prescribed service.

7. DECLARATIONS - FITNESS AND PROPRIETY

Refer to Section 7 of the Guideline booklet at: www.trb.sa.edu.au/trb-1-guidelines

You must complete all items in this section.

- 7.1 Have you ever had registration, licensing, classification or other authority as a teacher suspended, cancelled or withdrawn in Australia or in any other country? Yes No
- 7.2 Are you subject to any conditions in practising the profession of teaching in any state, territory or country? Yes No
- 7.3 Have you ever been refused registration, licensing or classification as a teacher in Australia or any other country? Yes No
- 7.4 Have you ever been (or are you currently) the subject of disciplinary proceedings or any action that might lead to such proceedings in any jurisdiction? Yes No
- 7.5 Have you ever been dismissed or resigned from employment as a practising teacher in response to or following allegations of unprofessional conduct in any jurisdiction? Yes No
- 7.6 Have you ever been dismissed or resigned from any employment in response to or following allegations of improper conduct relating to a child in any jurisdiction? Yes No
- 7.7 Do you have an injury, illness or disability which (either now or in the proposed term of registration):
 - a. May affect your capacity to discharge all of the duties and responsibilities of a registered teacher safely and competently? Yes No
 - b. May require the provision of special equipment, assistance or arrangements in order to ensure that you can carry out all of the duties and responsibilities of a registered teacher safely and competently? Yes No

Note: The Teachers Registration Board is required, when considering applications for registration, to comply with State and Federal equal opportunity legislation. The above information is required to enable the Board to carry out its statutory functions, but will not be used to discriminate unlawfully against any applicant.


- 7.8 Have you ever been charged with or convicted of an offence/s in the following categories:
 - An offence for which a term of imprisonment is a penalty (whether or not a penalty of imprisonment was imposed), OR Yes No
 - Any offence involving illicit drugs, violence, sexual or indecent behaviour, dishonesty, cruelty to animals

If you have answered YES to any of the above questions, please provide written details of the circumstances relating to the matter in a separate envelope addressed to the Registrar and marked "Confidential". All matters are considered on an individual basis. You may be required to provide further documentation or participate in an interview.

- 7.9 Have you resided in any country other than Australia for more than 12 continuous months during the past 10 years when over 18 years of age? Yes No

If you have answered YES to Question 7.9, please list the country/countries that you have resided in.

Countries in which I have resided

 Attach the original or certified copies of national overseas criminal history record checks issued within the last 12 months from the above countries. You must obtain this documentation before lodging this application with the Board. These checks must reflect all names by which you have ever been known.

The Board will only accept certain national overseas criminal history record checks for registration purposes. Applicants should therefore refer to the instructions for obtaining acceptable checks which are available on the Board's website at <http://www.trb.sa.edu.au/ochrc>

All documents in a language other than English lodged as part of an application for teacher registration must be submitted with official certified English translations. Refer to the Guidelines for further information.

OFFICE USE ONLY Processed: Yes No Cleared by: Date:

APPLICATION FOR TEACHER REGISTRATION

8. STATUTORY DECLARATION

The following Statutory Declaration refers to your Application for Teacher Registration, attached documents, and any other supporting information.

Your signature on this page must be witnessed by a Justice of the Peace.

The Board cannot accept Statutory Declarations witnessed by any other authority. The same Justice of the Peace must also certify all copies of original documents supplied with the application.

I _____ do solemnly and sincerely declare
(print your name)

that I have read and understand the information contained herein and my answers to the information required herein, together with information contained in any documents forwarded herewith, are true and correct and I make this solemn declaration, conscientiously believing it to be true and by virtue of the provisions of the *Oaths Act, 1936*. I am aware that an application which is false or misleading in any material particular can lead to prosecution under the Oaths Act.

In addition, I understand that, pursuant to Sections 54 and 55 of the *Teachers Registration and Standards Act 2004*, a person must not make a statement that is false or misleading in a material particular (whether by reason of the inclusion or omission of any particular) in any information provided under this Act, and that a person who by fraud or any other dishonest means procures registration for himself or herself, or for another person, is guilty of an offence. I am aware that an application which is false or misleading in any material particular can lead to refusal or cancellation of my teacher registration pursuant to the *Teachers Registration and Standards Act 2004*. Maximum penalty: \$10 000.

(Applicant's Signature)

Declared before me at _____ this _____ day of _____ 20____

I verify that all photographs contained within the documents certified by me are, to the best of my ability, photographs of the applicant.

Name _____

Address _____

Signed _____

Justice of the Peace Details including Licence number _____

**AN INCOMPLETE APPLICATION WILL NOT BE ACCEPTED
AND WILL BE RETURNED TO YOU.**

Please forward your completed application to:

Teachers Registration Board of South Australia
PO Box 3649
RUNDLE MALL SA 5000

For further information contact:

Teachers Registration Board of South Australia
Level 6, 70 Pirie Street
ADELAIDE SA 5000
Telephone: +61 8 8253 9700
Email: info@trb.sa.edu.au
Website: <http://www.trb.sa.edu.au>

Information about this form

Terms used in this form

Accredited body

The Teachers Registration Board of South Australia (TRB) is accredited with the ACIC and responsible for submitting your Application and informed consent form.

Australian Criminal Intelligence Commission (ACIC)

Australian Government agency responsible for facilitating access to Nationally Coordinated Criminal History Checks.

Nationally Coordinated Criminal History Check

Describes both the checking process undertaken by the ACIC and police, and the result received by the accredited body commonly known as a 'police check'.

Personal information

Information about you, including any information contained in your identity documents.

Police information

Information released as part of a Nationally Coordinated Criminal History Check.

The applicant

Individual seeking a nationally coordinated criminal history.

Third party

Organisation the accredited body is required by law to disclose your personal information and police information to.

Applicant

You are required to provide your personal details and informed consent to complete this form. You must also provide your identity documents, as detailed in **Documents required**.

What is a Nationally Coordinated Criminal History Check?

A Nationally Coordinated Criminal History Check is conducted with your informed consent to determine your suitability for a position of trust, specified field of endeavour or as required by legislation. A Nationally Coordinated Criminal History Check contains your personal information, and police information that is disclosable about you, according to the purpose of your check.

Privacy notice

How will my information be used?

The ACIC and Australian police agencies

The ACIC and Australian police agencies use the information on this form and the applicant's identity documentation:

- to disclose police information relating to you, to the TRB
- to update records held about you
- for law enforcement, including purposes set out in the *Australian Crime Commission Act 2002* (Cth).

Accredited body

The TRB uses the personal information collected in this form to request a Nationally Coordinated Criminal History Check and to assure itself of your identity.

The TRB has a legislative basis for the collection and use of your personal information and police information pursuant to s22(2)(a) of the *Teachers Registration and Standards Act 2004*.

You can contact the TRB for more information on how we handle your personal information using the contact details at the end of this section.

How is my Nationally Coordinated Criminal History Check result determined?

Police information is disclosed in accordance with applicable legislation and information release policies of the Australian Government and state and territory governments.

These links may help you source information on spent convictions:

Australian Government	www.legislation.gov.au
Australian Capital Territory	www.legislation.act.gov.au
New South Wales	www.legislation.nsw.gov.au
Northern Territory	www.legislation.nt.gov.au
Queensland	www.legislation.qld.gov.au
South Australia	www.legislation.sa.gov.au
Tasmania	www.thelaw.tas.gov.au
Victoria	www.police.vic.gov.au
Western Australia	www.slp.wa.gov.au

How do I dispute my result?

If you do not agree with the results of your Nationally Coordinated Criminal History Check, contact the TRB using the contact details on page 4 and tell us you want to dispute the result. We will accept and escalate all disputes.

Providing incomplete, false or misleading information

You must take reasonable steps to ensure you provide accurate, complete and up-to-date personal information. Withholding and/or providing misleading, or false information on this form is a Commonwealth offence and you may be prosecuted under the *Criminal Code Act 1995* (Cth). If you become aware you have provided incorrect information you must contact the TRB as soon as possible.

Documents required

Minimum identity requirements

You must provide **four** documents with your completed form to confirm your identity:

- select **one** from *Commencement documents* to confirm your birth in Australia or arrival in Australia
- select **one** from *Primary documents* and
- **two** from *Secondary documents* to show the use of your identity in the community.

The TRB will use these documents to verify your identity against the personal information you have provided on this form. The personal information contained in the identity documents you provide will be used to conduct a Nationally Coordinated Criminal History Check, as you consent to in Section C.

The documentation you provide must include evidence of your full name and date of birth. At least one of the commencement or primary documents provided must include a photograph of you. All photographs contained within your identity documents must be verified by a Justice of the Peace as being a photograph of you. In addition, all identity documents must be certified by the same Justice of the Peace as being a true and correct copy of the original.

If your commencement and primary documents do not include a photograph you must submit a passport-style photograph verified as being a photograph of you by the same Justice of the Peace certifying your identity documents.

Commencement documents

- (a) full Australian birth certificate (not an extract or birth card)
- (b) current Australian passport (not expired)
- (c) Australian Visa current at time of entry to Australia as a resident or tourist
- (d) ImmiCard issued by the Department of Home Affairs (formerly Department of Immigration and Border Protection) that enables the cardholder to prove their visa and/or migration status and enrol in services
- (e) certificate of identity issued by the Department of Foreign Affairs and Trade to refugees and non-Australian citizens for entry to Australia
- (f) document of identity issued by the Department of Foreign Affairs and Trade to Australian citizens or persons who possess the nationality of a Commonwealth country, for travel purposes
- (g) certificate of evidence of resident status in Australia.

Primary documents

- (a) current Australian driver's licence, learner permit or provisional licence issued by a state or territory, showing signature and/or photo and the same name as claimed
- (b) Australian marriage certificate issued by a state or territory (church or celebrant-issued certificates are not accepted)
- (c) current passport issued by a country other than Australia with a valid entry stamp or visa
- (d) current proof of age or photo identity card issued by an Australian government agency in your name with photo and signature
- (e) current shooter or firearm licence showing signature and photo (not minor or junior permit or licence)

Secondary documents

- (a) certificate of identity issued by the Department of Foreign Affairs and Trade
- (b) document of identity issued by the Department of Foreign Affairs and Trade
- (c) convention travel document secondary (United Nations) issued by the Department of Foreign Affairs and Trade
- (d) foreign government issued documents (for example driver's licence)
- (e) Medicare card
- (f) enrolment with the Australian Electoral Commission
- (g) security guard or crowd control photo licence
- (h) evidence of right to a government benefit (Centrelink or Veterans Affairs)
- (i) consular photo identity card issued by the Department of Foreign Affairs and Trade
- (j) photo identity card issued to an officer by a police force
- (k) photo identity card issued by the Australian Defence Force
- (l) photo identity card issued by the Australian Government or a state or territory government
- (m) Aviation Security Identification Card
- (n) Maritime Security Identification card
- (o) Australian tertiary student photo identity document
- (p) certified academic transcript from an Australian university

Change of name

If you provide identity documents using a former name, you must provide evidence of your name change. This means providing a change of name certificate issued by the Australian Registry of Births, Deaths and Marriages or an Australian marriage certificate issued by a state or territory or a decree nisi, in addition to your four identity documents. Church or celebrant-issued certificates are not accepted.

If your change of name documents were issued in a country other than Australia please contact the Board.

Special provisions for proof of identity

ACIC and the TRB recognises that in exceptional circumstances you may not be able to meet the minimum proof of identity requirements. Please contact the TRB so we can assess your ability to meet the requirements and determine the most suitable method to confirm your identity.

How to submit this form

Before submitting this form, ensure all sections are complete and that you have signed and dated the form.

Please ensure you have attached all of your certified identity documents, including at least one Commencement or Primary document containing a photograph of you verified by the same Justice of the Peace who has certified all of your identity documents. All photographs contained within your identity documents must be verified by the Justice of the Peace as being a photograph of you.

Submit your **completed** Application and Informed Consent Form and documents with your Application for Teacher Registration.

Contact details

You can contact the TRB for more information on the Nationally Coordinated Criminal History Check process, how your personal information is handled and how you can dispute your result. The TRB can be contacted at:

- info@trb.sa.edu.au or 08 8253 9700.

Section A – Personal information

A1. Please read this before answering the following questions.

You must disclose all names you have been known by throughout your life, including your primary name, name before marriage (maiden name), and other previous names and/or alias names.

With each additional name you provide, you must include your family name, first given name and other given names (if applicable).

Example:

When Lucianne was born, she was given the first name Lucianne, second given name Jane and surname of Jones. When she was married, she changed her surname to Smith.

Lucianne commonly uses the name Lucy when introducing herself in the community.

As such, Lucianne has four known names—her current name, pre-marriage name, the alias name she used before she got married and the alias name she uses now. Lucianne needs to provide all four names when completing this form, as follows:

Current name:	Smith, Lucianne Jane
Pre-marriage name:	Jones, Lucianne Jane
Alias name:	Smith, Lucy Jane
Alias name:	Jones, Lucy Jane

Primary name

Family/Surname
Other given name(s)

First given name

Previous known name (if applicable):

Family/Surname
Other given name(s)

First given name
Name type: Maiden <input type="checkbox"/> Alias <input type="checkbox"/> Previous <input type="checkbox"/>

Family/Surname
Other given name(s)

First given name
Name type: Maiden <input type="checkbox"/> Alias <input type="checkbox"/> Previous <input type="checkbox"/>

Family/Surname
Other given name(s)

First given name
Name type: Maiden <input type="checkbox"/> Alias <input type="checkbox"/> Previous <input type="checkbox"/>

Family/Surname
Other given name(s)

First given name
Name type: Maiden <input type="checkbox"/> Alias <input type="checkbox"/> Previous <input type="checkbox"/>



If more room is required, please list on a separate sheet, sign and attach to this form.

Additional sheet attached? Yes No

A2. Please read this before answering the following questions.

You must select the gender that best describes how you identify yourself within the community.

The ACIC's processes are aligned with the Australian Government *Guidelines on the Recognition of Sex and Gender*. For more information, contact the ACIC directly on 02 6268 7900 or npcs@acic.gov.au.

Your Gender: M (Male) F (Female) X (Indeterminate/intersex/unspecified)

A3. Please read this before answering the following questions.

If you cannot provide all these details, contact the TRB.

Your Date of Birth:

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Your Place of Birth:

<input type="text"/>	<input type="text"/>	<input type="text"/>
Town/Suburb	State	Country

A4. Please read this before answering the following questions.

Please provide your current and previous residential addresses for the past five years.

If you cannot provide full details, provide as much information as possible. If you are unsure how to complete this section contact the TRB.

Current Residential Address (Street address, Suburb/town, State/territory, Postcode, Country)

Dates residing at address:

From:		/		/	
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Previous Residential Address 1 (Street address, Suburb/town, State/territory, Postcode, Country)

Dates residing at address:

From:		/		/	
-------	--	---	--	---	--

To:		/		/	
-----	--	---	--	---	--

Previous Residential Address 2 (Street address, Suburb/town, State/territory, Postcode, Country)

Dates residing at address:

From:		/		/	
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To:		/		/	
-----	--	---	--	---	--

Previous Residential Address 3 (Street address, Suburb/town, State/territory, Postcode, Country)

Dates residing at address:

From:		/		/	
-------	--	---	--	---	--

To:		/		/	
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If more room is required, please list on a separate sheet, sign and attach to this form.

Additional sheet attached?

Yes

No

A5. Please read this before answering the following questions.

If you have an Australian driver's licence and/or an Australian firearms licence, you must provide the licence number and the state or territory that issued your licence.

If you have a foreign driver's licence and/or a firearms licence you must provide the licence number and the country that issued your licence.

If you have a passport, you must provide the passport number and the country that issued your passport.

Passport:
(if applicable)

Number

Issued by (country)

Driver's Licence:
(if applicable)

Number

Issued by (state/territory)

Firearms licence:
(if applicable)

Number

Issued by (state/territory)

Section B – Purpose of the Nationally Coordinated Criminal History Check

The Nationally Coordinated Criminal History Check is being conducted for the purpose of registration as a teacher. This involves unsupervised contact with children and young people.

Section C – Informed consent

What is informed consent?

Your informed consent is needed before an accredited body can request a Nationally Coordinated Criminal History Check on you. Your informed consent means you:

- have read and understood the information provided in this form about how your personal information and any police information relevant to you will be handled and disclosed
- provide your permission for the accredited body to request a Nationally Coordinated Criminal History Check on your behalf.

How do I provide my informed consent?

An important aspect of providing informed consent is that you understand what you are consenting to. It is important that you read the consent statements in question C2 and, where required, get clarification from the TRB, to ensure complete understanding. You must then sign and date this form at C2, to give your informed consent.

C1. Your personal and police information will be disclosed to the Teachers Registration Board of South Australia

C2. Please read this before answering the following question.

You must provide your name, read each statement carefully and then print your name, sign and date to provide your informed consent.

Applicant's consent to submit a Nationally Coordinated Criminal History Check

I, _____

First given name	Other given name(s)	Surname
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1. acknowledge that I understand the information on this form
2. acknowledge that the accredited body Teachers Registration Board of South Australia is collecting information in this form to provide to the Australian Criminal Intelligence Commission (ACIC) and police agencies, for a Nationally Coordinated Criminal History Check to be conducted for the purpose outlined in Section B of this form
3. have fully and accurately completed this form, and the personal information I have provided relates to me and contains the full name and all names previously used by me
4. acknowledge that withholding and/or providing misleading or false information on this form and in any supplied identity documents is a Commonwealth offence and may lead to prosecution under the *Criminal Code Act 1995* (Cth)
5. acknowledge that personal information that I have provided in this form and on the supplied identity documents may be disclosed to the Teachers Registration Board of South Australia
6. acknowledge that any information sent by mail or electronically, in relation to this form, including identity documents, is sent at my risk and I, the applicant, am aware of the consequences of sending information in these ways
7. acknowledge that I am aware that I am providing consent for a Nationally Coordinated Criminal History Check to be conducted on all personal information provided in this form and provided in supplied identity documents
8. acknowledge and agree to my supplied identity documents being checked for verification with the document issuer also known as the official record holder
9. understand and consent to police information relating to me being disclosed in accordance with the purpose identified in section B of this form, applicable legislation and information release policies (including spent convictions legislation described in Australian Government and state or territory legislation)
10. give consent to:
 - a. the ACIC and police agencies using and disclosing my personal information that I, the applicant, have provided in this form and personal information contained in my supplied identity documents to conduct a Nationally Coordinated Criminal History Check
 - b. the ACIC disclosing the police information sourced from the police agencies to other approved bodies and the Teachers Registration Board of South Australia
 - c. the Teachers Registration Board of South Australia using my personal information and police information to assess my suitability for registration as a teacher
 - d. acknowledge that it is usual practice for my personal information and police information to be used by police agencies and the ACIC for law enforcement, including the purposes set out in the *Australian Crime Commission Act 2002* (Cth).

Signature _____	Date ____/____/____
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Section D – TRB Office use only

Applicants do not need to fill in the following section of the form

- D1. This is an employment/probity/licence Nationally Coordinated Criminal History Check category for this application.
- D2. This is a Standard check type application.

COMMENCEMENT DOCUMENT:

Document type:

Number:

Issued by (country):

PRIMARY DOCUMENT:

Document type:

Number:

Issued by (country):

SECONDARY DOCUMENT:

Document type:

Number:

Issued by (country):

SECONDARY DOCUMENT:

Document type:

Number:

Issued by (country):

SPECIAL PROVISIONAL:

Document type:

Number:

Issued by (country):

SPECIAL PROVISIONAL:

Document type:

Number:

Issued by (country):

- D3. The TRB declares they have verified the link between the applicant’s personal details and identity documents, and is satisfied that they are correct.

Staff member print name

Signature _____ Date ____/____/____

Validation

Signature _____ Date ____/____/____

OFFICE USE ONLY

Batch No:

Cleared by:

Date:

Comment: