Registration Renewal Requirements

Metropolitan Information Sessions
June-July 2017

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Project Officers - Professional Teaching Standards
Kerin Dobie
Project Support Officer
Program Outline

• Understanding changes to Registration Requirements
• Renewing Registration
• Professional Practice
• Professional Learning
• Recording Professional Learning
• Questions and Issues
YOU (the registered teacher)

- Personal wellbeing (work/life balance)
- Registration Requirements (TRB)
- Employment Requirements (your employer)
- Professional growth (goals/plans)
- Teaching roles & responsibilities (day to day)

**Teachers Registration Board of South Australia**
What is Teacher Registration all about?

“Establish and maintain a teacher registration system and professional standards for teachers to safeguard the public interest in there being a teaching profession whose members are competent educators and fit and proper persons to have the care of children.”

Object of the Teachers Registration and Standards Act 2004
Changes to Registration

Nationally Consistent Elements to Teacher Registration
Endorsed by Ministers for Education – 2011

• Initial period of registration (Provisional Registration)

• Fixed period of registration (Renewal Requirements of Registration - 3 year term)
When the requirements began to apply to you:

- 1 February 2013 – by end of Dec 2015 (Expiry Jan 2016)
- 1 February 2014 – by end of Dec 2016 (Expiry Jan 2017)
- 1 February 2015 – by end of Dec 2017 (Expiry Jan 2018)
Categories of Registration

- Provisional Registration
- (full) Registration

All registration has an expiry date and needs to be renewed.
Renewal Process

**Registration**: apply to renew teacher registration every three years and meet renewal requirements including:

- 60 days of Professional Practice (applies to (full) Registration only)
- 60 hours of Professional Learning
- Responding to Abuse and Neglect: Education and Care update
Requirements for Renewal

Professional Practice

- a requirement for renewal of (full) Registration

- undertaking 60 full-time equivalent days employment as a registered teacher, principal or director in an education setting where a person is required (under the Teachers Registration and Standards Act 2004) to be registered.
Requirements for Renewal

Unable to Meet Professional Practice Requirements at Renewal

not able to undertake the 60 days employment required but meet all other application requirements, you may be granted (full) Registration for a further term of three years with a notation; ‘60 days employment as a teacher under Part 5 of the Act to be verified’
Requirements for Renewal

Professional Learning

• requirement for ALL teachers holding (full) Registration and Provisional Registration

• 60 hours of professional learning referenced directly to the Australian Professional Standards for Teachers
What Professional Learning Counts? (for registration purposes)

Learning opportunities, processes or experiences that:

• continually build your capacity as a professional
• further your professional growth
• assist you to support the learning of children and students now or in the future.
• must be referenced to one or more of the Australian Professional Standards for Teachers.
# The Australian Professional Standards for Teachers (2011)

<table>
<thead>
<tr>
<th>Domains of teaching</th>
<th>Standards</th>
<th>Focus areas and Descriptors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Knowledge</td>
<td>1. Know students and how they learn</td>
<td>Refer to the Standard at each career stage</td>
</tr>
<tr>
<td></td>
<td>2. Know the content and how to teach it</td>
<td></td>
</tr>
<tr>
<td>Professional Practice</td>
<td>3. Plan for and implement effective teaching and learning</td>
<td></td>
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<td></td>
<td>4. Create and maintain supportive and safe learning environments</td>
<td></td>
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<tr>
<td></td>
<td>5. Assess, provide feedback and report on student learning</td>
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</tr>
<tr>
<td>Professional Engagement</td>
<td>6. Engage in professional learning</td>
<td></td>
</tr>
<tr>
<td></td>
<td>7. Engage professionally with colleagues, parents/carers and the community</td>
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</table>

The focus areas and descriptors identify the components of quality teaching at each career stage. They constitute agreed characteristics of the complex process of teaching. An effective teacher is able to integrate and apply knowledge, practice and professional engagement as outlined in the descriptors to create teaching environments in which learning is valued.
The Teacher Standards - Supporting Your Development

OPEN SESSION

You are already enrolled!
Professional Learning
## Examples of Professional Learning

<table>
<thead>
<tr>
<th>Mode</th>
<th>Example of teacher activities</th>
<th>Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Face-to-Face</td>
<td>• Conferences</td>
<td>• Certificate of attendance</td>
</tr>
<tr>
<td></td>
<td>• Workshops</td>
<td>• Diary/journal notes</td>
</tr>
<tr>
<td></td>
<td>• Attending a staff meeting where there is a guest speaker</td>
<td>• Written personal reflection</td>
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<tr>
<td></td>
<td>• School/site professional development</td>
<td>• Attendance record</td>
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<tr>
<td></td>
<td>• Training courses</td>
<td>• Resources gathered from session (i.e., PowerPoint</td>
</tr>
<tr>
<td></td>
<td>• Attending a lecture/seminar</td>
<td>presentation)</td>
</tr>
<tr>
<td></td>
<td>Examples provided by teachers:</td>
<td>annotated with own notes</td>
</tr>
<tr>
<td></td>
<td>“TRB Professional Learning Conference”; “Maths workshops”.</td>
<td></td>
</tr>
</tbody>
</table>
## Examples of Professional Learning

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| Study    | • Postgraduate study i.e. toward a qualification  
• University degrees, TAFE certificate/diploma courses | • Academic transcript  
• Certificate of completion  
• Course notes – annotated  
• Learning journal including reflection/notes |

Examples provided by teachers: “Masters of Education”; “Certificate IV in Training and Assessment”; “working on PhD”.
### Examples of Professional Learning

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<tr>
<th>Mode</th>
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<th>Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research</td>
<td>• Professional readings e.g. online articles, books, peer-reviewed literature</td>
<td>• Reading log with summary or analysis of readings</td>
</tr>
<tr>
<td></td>
<td>• Self-conducted research e.g. “Googling” topics</td>
<td>• Notes and personal reflections</td>
</tr>
<tr>
<td></td>
<td>• A research project</td>
<td>• Reports/articles written about the research conducted</td>
</tr>
</tbody>
</table>

Examples provided by teachers:
“Read article *Managing Classroom Behaviour*”; “Searched information about students with autism spectrum disorders”.
# Examples of Professional Learning

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<th>Mode</th>
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<th>Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Learning</td>
<td>• eLearning modules and online courses</td>
<td>• Certificate</td>
</tr>
<tr>
<td></td>
<td>• Participating in a webinar or online conference</td>
<td>• Attendance record</td>
</tr>
<tr>
<td></td>
<td>i.e. not just passive viewing of material but participating in an online activity</td>
<td>• Learning journal</td>
</tr>
<tr>
<td></td>
<td>Examples provided by teachers: “RAN training online update”; “First aid theory component&quot;.</td>
<td>(details of the activity, presenter if applicable, reflections/notes)</td>
</tr>
</tbody>
</table>

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**Teachers Registration Board of South Australia**
## Examples of Professional Learning

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| Communities of Practice | • Being part of a professional learning team/community (often teachers in a school partnership who teach the same content areas)  
• Participating in a group project | • Certificate  
• Notes and personal reflections  
• Resources gathered from the session (e.g. PowerPoint slides, handouts) annotated by the teacher  
• Verification of attendance from the facilitator |

Examples provided by teachers: “Professional association meeting with a guest speaker and focus areas for discussion”. 

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[Image of Teachers Registration Board of South Australia logo]
Activities NOT accepted as Professional Learning

**Categories**

**Activities core to a teacher’s professional work**

**Examples Not Accepted**

- Reading the curriculum to write units, plans, or programs of work
- Locating or making resources, worksheets and assessment pieces
- Setting up a learning area, decorating the classroom, preparing an activity
- Attending open nights, parent-teacher interviews and meetings
- Report writing, marking, entering data on the student learning management system, and submitting students’ work to SACE for moderation
## Activities NOT accepted as Professional Learning

### Categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Examples Not Accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>External assessment</strong></td>
<td>• NAPLAN/SACE/IB examination marking or moderation</td>
</tr>
<tr>
<td></td>
<td>• Writing examinations, assessment criteria or curricula</td>
</tr>
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<td></td>
<td>• Competition grading, prize judging</td>
</tr>
<tr>
<td></td>
<td>• Being on an audition panel</td>
</tr>
<tr>
<td><strong>Meetings without professional learning</strong></td>
<td>• General staff meetings e.g. administrative aspects</td>
</tr>
<tr>
<td><strong>outcomes</strong></td>
<td>• Being on the school newsletter/yearbook committee</td>
</tr>
<tr>
<td></td>
<td>• Writing minutes or taking on the role of secretary</td>
</tr>
<tr>
<td></td>
<td>• Being a member of a board or governing council</td>
</tr>
</tbody>
</table>
# Activities NOT accepted as Professional Learning

## Categories

### Mentoring

- Working one-on-one with a student after hours
- Tutoring students/children
- Supervising pre-service teachers
- Coaching or managing sports teams (school or community)

### Delivery of professional learning to others

- Facilitating staff training sessions
- Presenting at conferences
- Conducting workshops
# Activities NOT accepted as Professional Learning

<table>
<thead>
<tr>
<th>Categories</th>
<th>Examples Not Accepted</th>
</tr>
</thead>
</table>
| **Administrative activities** |  • Participating in a selection panel  
                               |  • Writing applications and applying for jobs  
                               |  • Time spent recording professional learning                                         |
| **Out-of-hours activities** |  • Accompanying students on excursions and camps  
                               |  • Supervising extra-curricular activities  
                               |  • Participating in school performances or sports  
                               |  • Attending school events or award ceremonies  
                               |  • Setting up classrooms and work displays  
                               |  • Volunteering (at school or in the community)  
                               |  • Hobbies and interests e.g. painting a picture, watching a sports game, seeing a play, going to the museum |
Recording Professional Learning

• Teachers Portal - preferred

• Professional Learning Summary Record template

• Teachers’ own method of recording, provided the required information is included

  (with specific reference to the

  Australian Professional Standards for Teachers).
About the Teachers Portal

The Teachers Portal provides a secure way for teachers to access information and services, such as:

- Update your contact details
- View your registration details
- Record and track your professional learning activities
- Accessing and complete your Application for Renewal of Registration during the renewal period

You will need to [sign up for an account](#) before you can access the Teachers Portal.

**Creating your portal account**

Teachers Portal Series
Teachers Portal

Teachers Portal - create an account and log in

You can access

• Registration details
• Renewal application
• Application to Transition from Provisional Registration to (full) Registration
• Contact details
• My Professional Learning History
Logged in as
Test Teacher

VIEW/EDIT>

Registration No. 596979
Name Mr Test Teacher
Pending Name Ms Tester Teacher

Please post a certified copy of your marriage certificate, decree nisi or deed poll to our office to finalise your change of name.

Registration Status Provisional Registration with Conditions
Initial Registration 4 Mar 1996
Date of Birth 10 Oct 1992
Country of Birth Australia
Last NPHC Date 7 Oct 2011

Phone Number 0000 111 227
Email Address quang.nguyen@trb.sa.edu.au
Residential Address Level 6
70 Pirie St
Adelaide SA 5000
Australia
Postal Address L 6 70 Pirie St
ADELAIDE SA 5000
AUSTRALIA

Adobe Reader is required to view PDF documents. This is a free program available from the Adobe web site. Follow the download directions on the Adobe web site to get your copy of Adobe Reader.

See our Guide to the Teachers Portal for more information.

Related Links
> TRBSA Website
### My Renewal Application

<table>
<thead>
<tr>
<th>Current Registration</th>
<th>1 Feb 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Due Date</td>
<td>31 Dec 2017</td>
</tr>
<tr>
<td>Application Stage</td>
<td>NEW</td>
</tr>
<tr>
<td></td>
<td>Your application still needs to be completed. Click on 'Open Renewal Application' below to start filling out your application online.</td>
</tr>
</tbody>
</table>

### My Professional Learning History

<table>
<thead>
<tr>
<th>Total Hours Accumulated</th>
<th>8.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Hours Required</td>
<td>60.00 hours</td>
</tr>
<tr>
<td>Current Professional Learning Term</td>
<td>16/12/2015 - 31/01/2019</td>
</tr>
<tr>
<td>Required hours not met.</td>
<td></td>
</tr>
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</table>

Download Professional Learning Record PDF
Please provide details of your professional learning. Fields marked with an * are mandatory.

⚠️ Please note - this page will timeout if you have not saved your learning record within 30 minutes.

<table>
<thead>
<tr>
<th>Title and Type of Professional Learning *</th>
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<tbody>
<tr>
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<table>
<thead>
<tr>
<th>Starting Date *</th>
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<table>
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<tr>
<th>Completion Date *</th>
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<table>
<thead>
<tr>
<th>Total Hours *</th>
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<tr>
<td>00 hours 00 minutes</td>
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<table>
<thead>
<tr>
<th>Evidence Held*</th>
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</tbody>
</table>
How does the learning connect to the Standards? *

Remaining characters: 999

<table>
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<tr>
<th>Standards *</th>
<th></th>
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[SAVE]
Title and type of professional learning: Responding to Abuse and Neglect: Education and Care update.

Starting date: 23/04/2015

Completion date: 23/04/2015

Total hours: 3 hours

Evidence held: Certificate

How does the learning connect to the Standards?

This training assisted me in understanding my professional and legal responsibilities as a mandated notifier, and in supporting children's safety and wellbeing in my learning environment.

Standards:

4. Create and maintain supportive and safe learning environments.

7. Engage professionally with colleagues, parents/carers and the community.
Professional Learning

High quality, effective teaching has a powerful impact, not only on student learning and outcomes, but also on a teacher's professional integrity. It is, therefore, vital that teachers actively engage in ongoing professional learning that reflects their integrity as professionals, and their commitment to teaching and personal growth.

Evidence of Professional Learning

Referencing Professional Learning to the Standards

Professional Learning Resources

Frequently Asked Questions

Transition to (full) Registration

Induction and Mentoring Project